

# Merrill Area Public Schools

## Finance/Human Resources Committee Meeting Minutes

Wednesday - April 12, 2023 - 5:00 p.m. Central Office Board Rm

I. **The Meeting was called to order by Brett Woller at 5:12pm in the Central Office Board Room**

Committee/Board Members Present: Kevin Blake, Kendra Osness, Shannon Murray, Dr. Kelley Strike, Maria Volpe and Brett Woller - all present

Also in attendance: Pam Grefe, Megan Kautzer, Brad Potter, Linda Yingling (Board Member) and 1 member of the community.

II. **Public Comments to the Committee / General Subject Matter Discussion**  
NONE

III. **Approval of [March 8, 2023, Finance/Human Resources Committee Minutes](#)**

Motioned by Kevin Blake, seconded by Kendra Osness to approve the March 8, 2023 Finance/Human Resources Committee minutes. All ayes, motion approved unanimously.

IV. **Finance**

A. 2023-2024 State and District Budget Update - Informational Only

Update provided by Dr. Kelley Strike. No questions or concerns expressed.

B. Printer Purchase

**Please see the attached [topic summary](#) from Dr. Kelley Strike.**

Motion by Kevin Blake to move forward to the full Board for approval of the purchase of a printer for the graphics department from Up and Running Solutions, seconded by Maria Volpe. All ayes, motion approved unanimously.

C. Budget Monthly Review

**The monthly budget documents are available for your review.**

- i. [Budget Calendar](#)
- i. [Monthly Budget Review](#)

For review only - no questions asked

**V. Human Resources**

A. Sub Fill Rate and Sub Pay

**Please see attached topic summary from Dr. Kelley Strike.**

For review only - no questions asked

B. Staff Handbooks for 2023-2024

**Please see attached topic summary from Dr. Kelley Strike.**

For review only - no questions asked. Will be brought forward

C. Benefit Renewals

a. **LTD & STD**

b. **Voluntary Benefits**

c. **Dental & Vision Insurance**

d. **Health Insurance**

Motion by Kevin Blake to forward to the full Board the approval of all benefit renewals as presented, seconded by Maria Volpe, with Kendra Osness abstaining.

D. Athletic/Coaches Compensation Plan

**Please see attached [topic summary](#) from Dr. Kelley Strike.**

Motion by Kendra Osness to approve the Athletic Coaches Compensation Plan for 23-24 as presented, seconded by Maria Volpe. All ayes, motion approved unanimously.

E. Raise Your Voice Advisor Pay

**Please see [attached topic summary sheet](#) from Shannon Murray.**

Motion by Maria Volpe to forward to the full Board the approval of the Raise Your Voice advisor pay, 3 positions at \$1,000 each, for the 2022-2023 school year, seconded by Kendra Osness. All ayes, motion approved unanimously.

- F. New Position(s) - Youth Apprenticeship

**Please see attached topic summary from Dr. Kelley Strike.**

Motion by Kevin Blake to approve the new/revised Youth Apprenticeship positions as presented, seconded by Kendra Osness. All ayes, motion approved unanimously.

- G. Personnel Report - Standing Agenda Item

**Please see the most [current personnel report](#)**

For review only - no questions asked

**VI. Standing Agenda Item For Policy Review by Finance/HR Committee**

Was discussed that each individual teacher contract would not be brought to the Board for review. Board approved pay increased for 23-24 school year and review of each contract was not necessary.

Please see the attached [main index](#) for Committee review of policies. At this time on the agenda, the Committee will review the following policies:

[Policy 1100 District Organization](#)

For review only - no questions asked

**VII. Items for Next Meeting**

Food Service contract

- VIII. MOTION by Kevin Blake to adjourn into executive (closed) session pursuant to Wisconsin Statutes under Section 19.85(1)(c) and (f) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and considering medical or personal histories of specific persons if discussed in public would be likely to have a substantial adverse effect upon the reputation of the person, specifically for the purpose of reviewing retirement health insurance benefits of specific individual former staff members, seconded by Kendra Osness. Motion carried.**

Committee/Board Members Present: Kevin Blake, Kendra Osness, Shannon Murray, Dr. Kelley Strike, Maria Volpe and Brett Woller - all present

#### Closed Session

- 1) Call to Order
- 2) Roll Call
- 3) Discuss Closed Session Item(s)
- 4) Adjournment of Closed Session

IX. Contemplated motion to reconvene into open session for the Committee Meeting

X. Consider Closed Session Item(s) to be Forwarded to the Full Board (if applicable and necessary)

XI. Adjournment

MOTION by Maria Volpe, second by Kendra Osness to adjourn the meeting. The meeting ended at 6:12 p.m.